

## **ADVANCE DELIVERY OF MEETING MATERIALS** *Policy Code:* **2335**

---

Every effort will be made to deliver meeting materials no later than five days prior to the scheduled meeting date each month. For each regular or special board meeting, the superintendent will provide the following materials to each board member:

- the proposed agenda;
- minutes of previous meetings which have not been approved; and
- any supporting information or materials which would assist board members to become informed of the issues proposed for board consideration.

Legal References: G.S. 115C-36

Cross References: Board Meeting Agenda (policy 2330)

Adopted: April 5, 1993

Revised: March 10, 2008