

Description of Marching Band Offices

Drum Major:

The Drum Major is the leader of the band on the field. The Drum Major is a committed individual who shows maturity and leadership skills beyond his/her years. The Drum Major is the face of the band. A Drum Major must perform at the highest level and must exhibit model responsibility. They must show a mastery of the music as well as all called commands.

Duties include:

- Conduct the marching band show during football games and competitions
- Lead and conduct the marching band during parades
- Rehearse drill during marching band practices
- Run sectionals as needed
- Delegate responsibility to Captains and other officers
- Attend all staff and officer meetings
- Help set up before and help clean up after all marching band rehearsals and functions.
- Serve as a Board member of the Scotland High School Band Boosters.
- Attend all Scotland High School Board meetings.

Brass Captain/WW Captain/Percussion Captain/Guard Captain:

Captains are responsible student leaders who aide the Drum Major in running sectionals for their respective sections. They are also in charge of controlling the behavior of their sections on the field during rehearsals. Captains must be able to rehearse a large number of students at once and should exhibit a mastery of called marching commands.

Other duties include:

- Help set up before and help clean up after all marching band rehearsals and functions.
- Run sectionals as needed.
- Attend all staff and officer meetings
- Serve as a Board member of the Scotland High School Band Boosters
- Attend all Scotland High School Board meetings

Librarian:

The Librarian is a responsible and organized person who takes care of copying, organizing, and distributing music for the marching band. This person is the only person who is allowed to go back into the music library to find and distribute music. This person must have a high level of clerical skill and must be able to keep track of many pieces at once. In addition to the sheet music the Librarian will develop a system to maintain and

organize the CD collection. They should have a broad knowledge of how parts are assembled in the score. They should have a fluid knowledge of key signatures, transpositions, and instruments roles.

Business Manager:

The Business Manager is a student with high math skills that aides the band directors and the Band boosters distribute information on all fiscal matters. The Business Manager will be in constant communication with the band directors and the Booster Treasurer.

Uniform Manager:

The Uniform Manager aides the Band boosters with uniform related issues. The Uniform Manager must help conduct uniform check before every performance. The Uniform Manager is responsible for pulling out the uniform carts before a performance and returning them to the uniform room after the performance. All uniforms must be counted or accounted for after each performance.

Clerks:

The clerks are in charge of taking attendance for all marching band rehearsals and performances. They must keep track of and record all absence excuse forms and tardiness.